

How to join Microsoft Teams webinar session



Do you need an account to use Microsoft Teams?

You can join a Teams meeting anytime, from any device, whether or not you have a Teams account. If you don't have an account, follow the steps to join as a guest. For more information please read [here](#).

Steps you need to take to attend the session:

Step 1. Register to attend the session



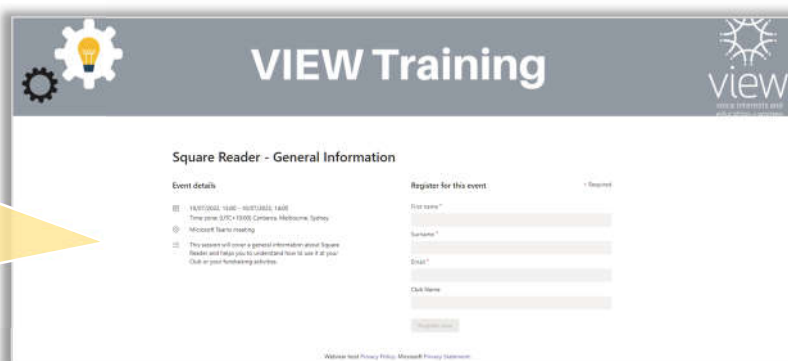
Register for a Microsoft Teams webinar session

You can register any time before the training session. Click on the link of your preferred session/s (date & time) provided in our email.

Provide your **First Name, Last Name and Email Address and Club name**

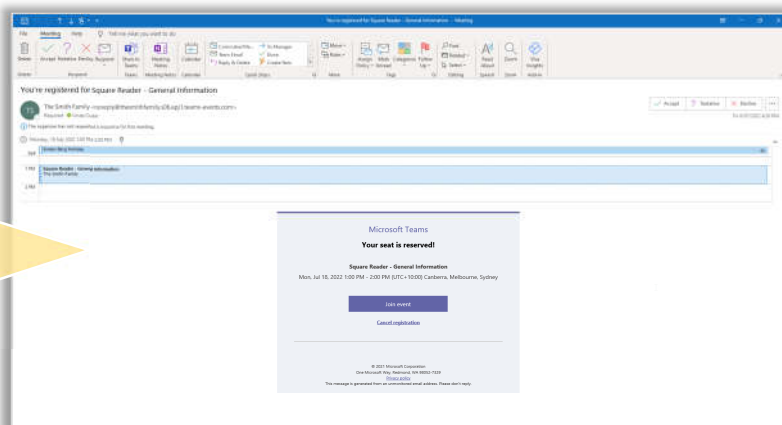
Click **“Register now”**.

You will receive a confirmation email from [The Smith Family](mailto:noreply@thesmithfamily.s06.apj1.teams-events.com) <noreply@thesmithfamily.s06.apj1.teams-events.com>



We recommend you **save this email** so you can easily locate it or add this event to your calendar.

Please note: The reminder with the session details will be emailed to all registered participants prior the session.



Step 2. Join the session from a PC, Mac, iPad, iPhone or Android device.



Join the Microsoft Teams webinar session you registered for

To attend the session please go to your confirmation email and click on **“Join event”** button at the time of the session.

Or click on the link provided in the reminder email.