

IF YOU HOLD A CURRENT BLUE CARD OR EXEMPTION CARD

If you have a current Blue Card/Exemption Card or have recently applied through another organisation, we are required to advise Blue Card Services that you are undertaking child-related activities with The Smith Family. You can do this through your [Blue Card Services online account](#) by providing either:

- a) Applicant identification (Online account number or Applicant ID number) and date of birth OR
- b) Blue Card number and date of birth

You will receive notification from Blue Card Services confirming that we have linked your Blue Card to The Smith Family.

You can also upload a copy of your card by filling in the form on the following link:

[SUBMIT YOUR WWCC DETAILS HERE](#)

YOUR OBLIGATIONS

You must

- Have a valid Blue Card or exemption card if you are involved in child related activities and are over the age of 18.
- Adhere to the No Card, No Start laws
- Not access an exemption or volunteer within this context if you are a Restricted Person

Please go to [Blue Card Services](#) to see your list of obligations under the Blue Card system.

IF YOUR BLUE CARD/EXEMPTION CARD IS EXPIRED OR YOU NEED TO RENEW YOUR CARD

You are able to continue volunteering as long as you submit your online renewal application before your current card expires, and you are not a restricted person. Blue Card Services will accept renewal applications up to 16 weeks before the expiry date and they will send you a reminder text message 10 weeks before your Blue Card expires.

If you do not renew your Blue Card before it expires, you are subject to the No Card, No Start laws and must not continue volunteering until a new Blue Card has been issued.

You will need to [register](#) or [login](#) to your Blue Card Services online account to renew your card.

It is helpful to have your existing card number and expiry date details with you when you apply.

APPLYING FOR A NEW BLUE CARD OR EXEMPTION CARD

1. [Register](#) or [login](#) to your Blue Card Services portal account. If you do not have an account, you will need to use your customer reference number from your existing QLD Department of Transport and Main Roads (TMR) photo identity document OR visit a TMR to obtain a QLD TMR photo identity document. You will be issued with an account number.
2. Give your online account number and identification documents to The Smith Family volunteering team by submitting a form through this link: [SUBMIT YOUR WWCC DETAILS HERE](#).
3. Blue Card Services will notify you when we have linked your application to our organisation, so that you can complete your application.
4. Complete and submit your Blue Card application. You will not be able to complete this step until we have linked you to our organisation. Blue Card Services will send your application results to you and The Smith Family.

APPLYING FOR A NEW EXEMPTION CARD (QLD Police Officer or QCT Registered Teacher Only)

You are required to apply for an Exemption Card when providing child-related services that fall outside of your professional duties.

Follow the steps outlined above.

IDENTIFICATION REQUIREMENTS

You must apply using your full name which matches the name on your identification documents. Upload your Blue Card details to the registration form. You may be required to upload:

- QLD TMR identification that shows your Full Name, Date of Birth and Photo
- Your current Blue Card/Exemption Card (or evidence of your application) - if applicable
- evidence of a current Teacher registration or Police Identification – if applying for an Exemption card